

Call for Nominations: PTA Annual Officer Election

On behalf of Flint Hill Elementary's PTA Nominating Committee, we would like to inform you of the upcoming PTA officer elections and invite parents to consider becoming involved in PTA activities during the 2017-2018 school year.

Our goal is to elect officers and committee chairs who will work to build the Flint Hill community. Specifically, we are looking to select a team of candidates who wish to build relationships among FHES families and ensure that each parent has opportunities to participate and feel included in the school community.

The deadline for submitting applications is Friday, April 21. The nominating committee will review all applications and contact all interested parents.

This document gives a brief overview of the PTA officers and lists committee positions. It also includes a form you can send in to indicate your areas of interest.

Thank you for your consideration.

Sincerely,
Nominating Committee

Next Steps

1. Review this packet and consider getting involved in the PTA. Learn more by visiting the website, www.fhespta.org, or by contacting the nominating committee:

Susannah Cretal	AndSuzita@hotmail.com
Megan David	meganbrwn@aol.com
Shannon DeLacy	shannon_schemmel@hotmail.com
Bonnie Gangemi	bawilliamson@aol.com
Melissa Molivadas	mmolivadas@gmail.com
2. Send in the enclosed form to indicate areas of interest by Friday, April 21.
3. If you are not comfortable committing now, you can always volunteer whenever the time is right for you. There will be many more opportunities to get involved.

Important Dates

April 21	Deadline to submit officer applications
April 18	Officer slate is presented (Nominations to date)
May 16	Election of PTA Executive Committee (officers)
June	Committee Chairs in place for 2017-2018 (prior to end of school year)

Officers (Executive Committee)

The following officers, together with the Principal, make up the FHES PTA Executive Committee. They assume their duties upon election. Each officer serves for a one-year term, and a person shall not be eligible to serve more than two consecutive terms in the same office (although s/he is eligible to serve in different Executive Committee positions).

President (Current and outgoing president is Gayle Schlueter)

- Presides at all meetings of the PTA
- Performs such other duties as prescribed in the bylaws or assigned by the association
- Is a member ex officio of all committees except the nominating committee
- Coordinates the work of the officers and committees of the association

President Elect (Current President Elect VACANT automatically assumes Presidency)

- Acts as aide to the president and performs the duties of the president in the absence or inability of that officer to act
- Manages the long-range planning needs (to include a membership survey in April) of the association
- Manages the grants committee
- Performs other delegated duties as assigned

Vice President of Programs (Currently Jessica Snow)

- Acts as aide to the president and performs duties of the president in the absence or inability of that officer to act
- Supervises all committee chairs with non-fundraising responsibilities
- Manages all email communications, PTA Weekly Updates and Special Announcements to Flint Hill families
- Performs other delegated duties as assigned

Vice President of Fundraising (Currently Meghan Molinini)

- Acts as aide to the president and performs duties of the president in the absence or inability of that officer to act
- Serves as Fundraising Chair and supervises all committee chairs with fundraising responsibilities and develops a fundraising plan for presentation to the executive board
- Performs other delegated duties as assigned

Recording Secretary (Currently Eliza Morss)

- Records the minutes of all meetings of the PTA
- Keeps official copies and files of PTA bylaws and business
- Performs other delegated duties as assigned

Treasurer (Currently Dana Worek)

- Has custody of all PTA funds and is assisted by a Depositor
- Keeps full and accurate account of receipts and expenditures
- Makes disbursements as authorized by the president, executive board or association in accordance with its budget
- Presents a written financial statement at every PTA meeting
- Prepares an annual financial report at the end of the fiscal year
- Performs other duties as assigned

Committees

(Committee Chairs comprise the Executive Board)

Committee involvement is a fun way to get involved with school and kids. With nearly 40 committees, events and fundraisers, there's an activity to fit each individual's schedule, interest and needs.

While some committee chairs plan to stay active next year, others may choose to move on. All committees welcome new members. Please review this list of committees to help you indicate your areas of interest for next year. This will not be your only chance to get involved in committees and special projects. It is our hope, however, that committees for the 2017-2018 school year can start initial organizing by the end of June, planning for another strong back-to-school season in August and September.

The following committees are described in more detail on the PTA website, www.fhespta.org.

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| 14. Ambassador Program for Kindergarten | 1. Reflections |
| 15. Ambassador Program for New Families | 2. School Directory |
| 16. Copy Room Coordinator | 3. School Supply Kits |
| 17. Cultural Assemblies | 4. Service Projects Coordinator |
| 18. Depositor | 5. Show What You Know |
| 19. Diversity Committee | 6. Spelling Bee |
| 20. Family Events | 7. Staff Appreciation |
| 21. Flint Hill Cares | 8. Summer Bingo |
| 22. GRACE Art | 9. Talent Show Coordinator |
| 23. Green Team | 10. Technology Liaison |
| 24. Health and Safety Committee | 11. Thoreau and Luther Jackson Liaisons |
| 25. Healthy Alternatives Committee | 12. Treats for Troops Candy Collection |
| 26. Hospitality Committee | 13. Webmaster |
| 27. International Night | |
| 28. Nominating Committee | PTA Fundraising Opportunities: |
| 29. Parent Programs | Falcon 5K |
| 30. PTA Membership | Race Dining for Dollars |
| 31. School Newspaper | Read-A-Thon |
| | Rebate Programs for Box Tops |
| | Rebate Programs for Amazon, Giant, Target |

PTA Nominating Form and Interest Survey

***** PLEASE RETURN BY FRIDAY, APRIL 21 *****

Please send to the Front Office in an envelope labeled "PTA Nominating Committee"
All Officers and Committee Chairs must be PTA members

_____ *I am interested in running for an Executive Committee Position:*

- _____ President
- _____ President Elect (President for 2018-19 School Year)
- _____ Vice President of Programs
- _____ Vice President of Fundraising
- _____ Secretary
- _____ Treasurer

_____ *I am interested in a committee role:**

_____ Member of the following committee (s):

_____ Chair (or co-chair) of the following committee (s):

_____ *I am interested but don't yet know where I fit in:*

Please let us know if you have any hobbies, talents or areas of interest you'd like to share with kids. And/or let us know how much time you'd like to spend (such as three hours a month), or when you'd like to participate (such as I work all day but can do things at home, etc.)

Name _____

Kids/Grades in 2017-2018 _____

Phone (day) _____ (evening) _____

Email _____

**No pressure. This is not your only chance to volunteer. There are many other opportunities throughout the school year. This option is offered for people who like to plan and are ready to get started this spring.*

**Thank you for your interest,
Nominating Committee**